

Montana Society of Medical Assistants
Executive Committee Meeting
Saturday, April 23rd, 2017
Helena, Mt.

1. Meeting was called to order by president Rita Nixon CMA (AAMA)
2. Mission Statement was read by Rita Nixon CMA (AAMA): The mission of the American Association of Medical Assistants is to enable medical assisting professionals to enhance and demonstrate the knowledge, skills, and professionalism required by employers and patients; protect the medical assistant's right to practice; and promote effective efficient health care delivery through optimal use of multi-skilled CMA (AAMA).
3. Roll call was taken quorum established with nine members present. Joan Stewart, CMA (AAMA) and Lori Butori, CMA (AAMA) were excused (rollcall signature sheet is available in secretary binder).
4. Introduction of officers, trustees and acting immediate past President Angie Knowles...President: Rita Nixon CMA (AAMA), President elect: Polly Carter CMA (AAMA), Secretary: Darlene Nichols CMA (AAMA), Treasurer: Susan Cox CMA (AAMA). Trustees: Mary Sharod, CMA (AAMA), Sheila Moran, CMA (AAMA), Kim Lalley, CMA (AAMA), and Kathy Letender, CMA (AAMA).
5. Minutes of previous meeting were read and approved.
6. Treasurer's report was read and approved.
7. Old business:
 1. Remind all of our delegates and alternates to pay half of their own registration for National Conference to our state treasurer by 2/1/18.
 2. Discussion if we need to provide for our hearing impaired members, if they wish to attend our meetings and what does this entail for our chapters. *We have the listing of ADA requirements and will fulfill these requirements as needed in the future.*
 3. Discussion of coming changes to the bylaws for chapter members and members at large to run for local and state offices. *Look for upcoming changes to Bylaws and Procedure Manual on our website.*
8. New Business:
 1. The 2018 State Conference will be held in Dillon on April 28th - 29th, location will be announced on website. Executive committee meeting will be held on Friday, April 27th, location to be determined.
 2. There will be a mini-seminar in Kalispell on 10/21/17 from 8:30 a.m. to 1:00 p.m. at the Flathead Co. Health Dept. in the 2nd floor conference room. There is no cost for this seminar. There will be 4 credits with three of them being "A" credits. If anyone wants to attend there is a form and more information on the state website.
 3. Don't forget MA week in October! Get your packets from AAMA website and spread the word and your appreciation for our fellow MA's.
 4. Nationals will be held on 10/6/17 - 10/9/17 in Cincinnati, OH. In 2018, national conference will be held in Salt Lake City, UT on 09/14/18 - 09/17/18.

9. Meeting Adjourned.

Darlene Nichols CMA (AAMA),
Montana Society State Secretary