

Montana Society of Medical Assistants
Executive Committee Meeting
Friday, April 27, 2017
Dillon, MT

1. Meeting was called to order by president Rita Nixon CMA (AAMA)
2. Mission Statement was read by Rita Nixon CMA (AAMA): The mission of the American Association of Medical Assistants is to enable medical assisting professionals to enhance and demonstrate the knowledge, skills, and professionalism required by employers and patients; protect the medical assistant's right to practice; and promote effective efficient health care delivery through optimal use of multi-skilled CMA (AAMA).
3. Roll call was taken quorum established with nine members present. Shelia Moran CMA (AAMA) was excused (rollcall signature sheet is available in secretary binder).
4. Introduction of officers, trustees and acting immediate past President: Angie Knowles, President: Rita Nixon CMA (AAMA), President elect: Polly Carter CMA (AAMA), Secretary: Darlene Nichols CMA (AAMA), Treasurer: Susan Cox CMA (AAMA). Trustees: Mary Sharod, CMA (AAMA), Kim Lalley, CMA (AAMA), Lori Butori CMA (AAMA), Joan Stewart CMA (AAMA), and Kathy Letender, CMA (AAMA). National speaker Julie Flaaten, CMA (AAMA), RN, EMT.
5. Minutes of previous meeting were read and approved.
6. Treasurer's report was read and approved.
7. Old business:
 1. MT SMA Bylaws were updated to show changes from National. Procedure Manual and Bylaws were updated and were reviewed. *Look for the changes to Bylaws and Procedure Manual posted on our website.*
8. New Business:
 1. The 2018 National Conference will be held in Salt Lake City, UT on Sep 14–1, 2018. Hopefully we can get a big group to go to this from MT.
 2. Susan Cox checked with Ian Marquand to see if there was any info regarding any new legislative initiatives. She was told that The Board of Medical Examiners is preparing amendments to its rules on Medical Assistants to make it clearer. He has added Susan's name to the list of interested parties who will receive notification about the rules notice when it's released. At that time our organization will then have an opportunity to comment, either in writing or at a public hearing to be announced within the notice.
 3. We also received a letter from Amy Lunde asking if we would be willing to contact Senator Daines to encourage his support for legislation that is called the CREATES act.
 4. I also received a note from Don Balasa asking us to contact Lynelle Melton from Gt. Falls. She is asking that the AAMA endorse her as a candidate to become a representative in House District 19 in the MT State Legislature. *In response to #3 & 4, we as MT-SMA will not get involved in politics.*
 5. There have been changes to the recertification process—Please go on-line to review.
 6. A few of our executive board members have been approached via e-mails for account

- numbers, etc. Please be aware of phishing scams.
7. Julie Flaaten gave us information regarding AAMA membership. RMA's and other CMAs not certified by AAMA can still be members if they pay dues.
 8. Annual Audit committee was appointed- Shirleen Hibbert, Mary Sharod, and Angie Rosembaum will review financial records prior to state conference meeting tomorrow.
 9. We were reminded that the Nominations committee is always the state conference host.
9. Meeting Adjourned.

Darlene Nichols CMA (AAMA),
Montana Society State Secretary