

M S M A

Executive Board Agenda

Location: Perkins Restaurant, 1803 Cedar St., Helena, Mt 59601
small back room

Date: 9/8/18

Attendees: Exec Board

Time: 11:30 a.m.

I. Call to order and Mission Statement:

Polly Carter, CMA (AAMA)AAS. The mission of the Montana Society of Medical Assistants is to enable medical assisting professionals to enhance and demonstrate the knowledge, skills, and professionalism required by employers and patient; protect the medical assistant's right to practice; and promote effective efficient health care through optimal use of multi-skilled CMA(AAMA).

II. Roll call: Roll call was taken and quorum established with all members present.

III. Approval of minutes from last meeting: Minutes from last meeting were approved as posted on the website.

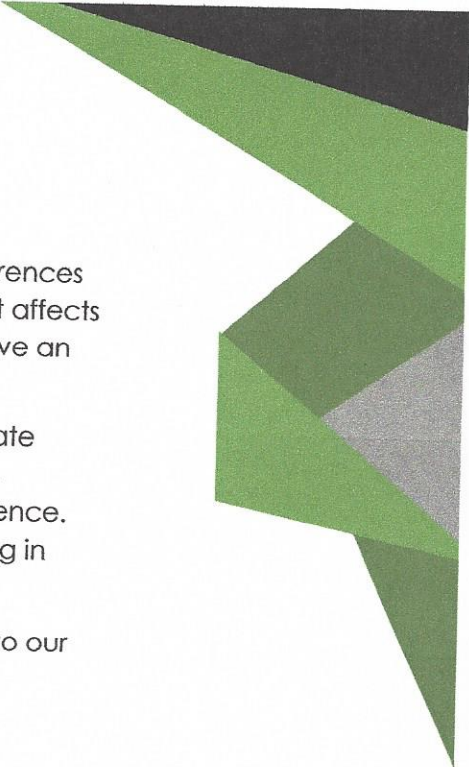
IV. Treasurer's report: All members were given copies of the treasurer's report and it was approved.

V. Old Business:

- a) The MT SMA Bylaws and Procedure manual are on the website with the updates.
- b) National Conference is next week in Salt Lake. Last chance to discuss car pools.

VI. New business

- a) Don Balasa will be presenting again September 20, 2018 through January 31, 2019 scope of practice for individual states. Also discussed possible invitation to Don for MT State conference in April.
- b) Due to low numbers of enrollment, Great Falls College MSU has placed the Medical Assisting Program in moratorium. Echo shared that Flat Head College is changing their program to certificate instead of AS degree.

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- i) In regards to these changes, we discussed differences of RMAs, MAs, and CMAs (AAMA) and how that affects our credentialing as well as MT will no longer have an accredited program.
 - c) It was proposed by Susan Cox, Treasurer that the State conference hosting unit get to keep \$300.00 or 10%, (whichever is greater) of the profits after the conference. This will be discussed and vote taken at April meeting in Bozeman.
 - d) Remember to invite all your MA and nursing friends to our state conference in Bozeman April 27-28, 2019.

VII. Adjournment

Facilitator Name adjourned the meeting at 1:35 p.m.

Minutes submitted by: Darlene Nichols

Minutes approved by: Name

